

**COVID RISK ASSESSMENT – Canterbury Cathedral –
Cathedral, Schools Department and Precincts (Visiting School Groups)**



Significant Additional Risks and Hazards from Covid-19 (coronavirus): Transmission of the virus via person to person transmission or via contaminated surfaces

In Cathedral Building / Schools Dept: including tour:									
ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK*			RISK CONTROL MEASURES	RESIDUAL RISK**		
			L	S	DR		L	S	DR
Arrival	Cathedral Staff, all visitors.	Queueing – congregation of high number of people.	3	4	12	<ul style="list-style-type: none"> - Pre booking and pre-payment to prevent queues - Only one group or 'bubble' from one school booked per day - Details of all group leaders/accompanying adults must be provided for test and trace purposes. 	1	4	4
Guided Tour	Cathedral Staff, all visitors.	Personal contact with other members of the public, volunteers and staff	4	4	16	<ul style="list-style-type: none"> - Significantly reduced capacity in Cathedral building to manage areas - Clear prescriptive route to encourage social distancing guidelines - Training of Cathedral staff in providing a Covid safe environment (including use of PPE/social distancing) - Clear information signage - Strict cleaning regime - School group to remain together at all times and maintain a social distance of 2m from other visitors - Cathedral staff to wear visors and keep a 2m distance from school group at all times. - Only one group/bubble from one school booked per day 	1	4	4
Movement through spaces,	Cathedral Staff, all visitors.	Maintaining social distancing.	3	4	12	<ul style="list-style-type: none"> - Clear prescriptive route to encourage social distancing guidelines - Training of Cathedral staff in providing a Covid safe environment (including use of PPE/social distancing) - Clear information signage - School group to remain together at all times and maintain a social distance of 2m from other visitors 	1	4	4
Managing confined spaces/pinch points	Cathedral Staff, all visitors.	Maintaining social distancing.	4	4	16	<ul style="list-style-type: none"> - Significantly reduced capacity in Cathedral building to manage areas - Tensa retractable barrier available to ensure school group kept together at safe distance from other visitors. Cleaned after use. - School's Dept Staff to wear visor and stand between group and barrier. - Use chapels for group discussion to avoid causing congestion in small and busy areas 	2	4	8

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In Schools Department building									
School Group organisation	Cathedral Staff, all visitors.	Contact with others in year group bubble	3	4	12	<ul style="list-style-type: none"> - School group adults to wear face masks and children to wear face masks if directed by school. - Cathedral staff to wear visors and keep a 2m distance from school group at all times. - School staff and children to use PPE as per their usual requirements when teaching - Schools' to inform Cathedral staff of own procedures to be followed. 	1	4	4
Activity session	All visitors Schools' Dept staff	Maintaining social distancing.	4	4	16	<ul style="list-style-type: none"> - Organisation and adaptation of activities room to include removing excess furniture, use of foyer area as a teaching space, extra ventilation (windows and doors open) and tables and chairs facing forward. - Face to face contact reduced as much as possible. All schools department staff to remain 2m away from children and accompanying adults. Schools department staff to wear visors. - School staff and children to use PPE as per their usual requirements when teaching 	1	4	4
AV Theatre	All visitors Schools' Dept staff.	Maintaining social distance and transmission of virus through surfaces	4	4	16	<ul style="list-style-type: none"> - Strict cleaning regime on all surfaces and equipment between use including spray sanitisation of fabric seats. - Students and staff to use hand sanitizer on entering and leaving the building and the activity room. - Frequently touched surfaces (handrails etc) to be cleaned regularly throughout the day - School staff and children to use PPE as per their usual requirements when teaching - Capacity in AV theatre reduced to allow social distancing of at least 1m. Visiting school groups must be from one group allowed to operate as a bubble. 	1	4	4
Lunch Room	All visitors Schools' Dept staff.	Transmission of virus through surfaces and person to person contact.	4	4	16	<ul style="list-style-type: none"> - Strict cleaning regime on all surfaces between school visits. - Cleaning equipment provided to teachers for use between sessions if requested. - Students and staff to use hand sanitizer on entering and leaving the building and lunch room. - Extra ventilation provided (doors and windows open) - Schools encouraged to 'picnic' outside if weather permits 	1	4	4

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Handling resources	All visitors Schools' Dept staff.	Transmission of virus through surfaces and resources	4	4	16	<ul style="list-style-type: none"> - Strict cleaning regime on all surfaces and equipment between school visits - Students and staff to use hand sanitizer on entering and leaving the building and the activity room. - Frequently touched surfaces (handrails etc) to be cleaned regularly throughout the day - School staff and children to use PPE as per their usual requirements when teaching - Extra signage to be used in schools department spaces re washing hands and using hand sanitizer. 	1	4	4
School visit	All visitors Cathedral staff	Contact with person showing COVID symptoms	4	4	16	<ul style="list-style-type: none"> - No children, school staff or Cathedral staff to be present if displaying any COVID19 symptoms before the visit. - If a pupil/member of staff becomes ill during visit they will be kept in a safe, separate and well ventilated space whilst awaiting collection 	2	4	8

Residual Risk with controls in place: Likelihood: Low (2)*

Impact: High (4)*

Overall: Low (2x4 = 8)**

* Scale 1 – 5: where 1 is negligible and 5 is very high/catastrophic

** Scale 1 – 25: where 1 – 10 is low, 11 – 15 is medium, 16 – 25 is high

Risk Assessment completed by :	Date:	Approved by:	Date:	Review date:
Z Willis Department Head	April 2021	Nigel Scriven	29 th April 2021	As circumstances dictate.