

Canterbury Cathedral Archives and Library Fees and Charges

1 Photocopies and print-outs (A4 or A3)

Please note that for preservation and copyright reasons there are restrictions on the type of material that can be photocopied. Please ask staff for further information.

Catalogue pages/printed books/computer print-outs:	A4	A3
Black and white:	25p	50p
Colour:	50p	£1.00
Original documents:		
Black and white:	50p	£1.00
Colour:	£1.00	£2.00

2 Printouts from microfilm and microfiche	50p	£1.00
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3 Photography and scanning

Digital Image (high resolution) £10.00, £3.00 for subsequent images from the same item. Please enquire if prints required.

Scanned images/computer prints from image database or from image CDs	£4.00
Self-Service Photography Permit	£12.00 per day

4 Duplicates of certificates

Handwritten certified copies of baptisms and marriages from registers are supplied according to the Church of England Table of Fees.

Copy marriage certificate	£10.00
Copy baptism certificate	£13.00
Proof of confirmation	£8.00

5 Digitisation of recordings

Reel-to-reel digital transfer service (1/4" tape)	£15 per hour
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6 Research service

A research service may be provided at the rate of £30 an hour.

Please Note

- **An additional handling fee may be charged (£30 per hour divisible by the quarter hour) plus postage if applicable.**
- All prices include VAT at 20%.
- All copies are supplied according to copyright law. Copyright declaration forms need to be completed for all orders. Copies must not be reproduced further without prior arrangement.
- If there is an intention to publish any image, an additional permission to publish fee may be payable.
- Commissions for digitisation of external/non-archival documents may be considered.