



# Canterbury Cathedral

## Booking Form

Please complete this form and return to [visits@canterbury-cathedral.org](mailto:visits@canterbury-cathedral.org)

### About you:

Date of visit:

Time:

Company/Organisation:

Contact Person:

Address:

Postcode:

Country:

Telephone No:

Email:

Name of Group:

Group Leader:

Mobile Number for contact on the day:

### Numbers in Group:

Adults

Tour Manager

Students 18-24

Children U18

Total

### I'd like to book:

Entrance Only

Guided Tour: Inside Story

Guided Tour: The Crown and the Cathedral

Guided Tour: Stories in Stained Glass

Guided Tour: Thomas Becket Story

Evening Private Guided Tour\*

Precincts & Gardens Tour

Archives & Library Tour, Max 30\*

Cathedral Film Screening

Multi Media Guides

Christmas at the Cathedral Talk, Max 45

Group Welcome

UNESCO sites tour

**Note-Tours are subject to availability.**

\* A £50 deposit is required to secure tour bookings. Please contact us for information on other languages available if required.

# Canterbury Cathedral

## **Group Sizes and Discount**

To benefit from pre-booked group rates, a minimum of 10 people is required. There are no maximum numbers for 'Entrance Only' visits and for most guided tours. Some tour options have limited numbers as outlined on our booking form. Your Tour Leader and driver are entitled to free admission.

## **What Happens Next?**

On receipt of your booking form we will book your visit and email a confirmation to you. Please check your confirmation carefully. Full terms and conditions will be sent with your booking confirmation. Please note that bookings for guided tours are only confirmed once a tour guide has been secured for your group. Please contact us to confirm final numbers 48 hours before your visit date.

## **Deposit**

Tours and talks are subject to a non-refundable deposit of £50.00.

## **Payment**

Please contact us to request our bank details if you wish to pay by BACs. Please only pay for your visit once final numbers have been confirmed as refunds cannot be issued, and ensure that payment reaches our account 48 hours before your visit. Please contact us to advise that payment has been made.

You can also pay in advance over the phone with a card.

With prior agreement you can also pay on arrival at our Welcome Centre on the day of your visit (please note that some tour elements require a deposit to be made to confirm your booking).

## **Credit Accounts**

Subject to successful credit checks, we can set up credit account facilities, enabling you to use a Travel Trade voucher on entry and be invoiced post visit. Please contact us for an account application form.

## **Cancellations**

You may cancel your booking up to 48 hours prior to arrival. If you have booked to visit the Cathedral on a Saturday, Sunday or Monday, you must inform the Visits Team by 3pm on Friday at the latest.

## **Small Groups**

Private guided tours are available to groups of fewer than 10 people, subject to a minimum fee.

FIT rates for tour operators available.

## **Bespoke elements**

Packages and tours can be tailor-made to your specific interests, from exploring our Archives and Library to delving deeper behind the scenes by enjoying a guided tour tailored to your interests.

## **School Groups**

Visits by primary, secondary and overseas schools are organised by our Schools Office who can advise on learning activities, use of our School Lunch Room and pre-visit learning resources. Please contact them for more information: [Schools@canterbury-cathedral.org](mailto:Schools@canterbury-cathedral.org) or call +44 (0)1227 865262.

## **Familiarisation Visits**

A free familiarisation visit for up to two representatives can be arranged on request during weekdays only. Please contact the Senior Visits Co-Ordinator: [melodie.robson@canterbury-cathedral.org](mailto:melodie.robson@canterbury-cathedral.org)

## **Promotional materials**

Written copy, promotional materials and images are available on request.

## **More information**

Full details of our available group options are available on our website at [canterbury-cathedral.org/visit/group-visit](http://canterbury-cathedral.org/visit/group-visit). To discuss any requirements or questions you might have please contact us

[visits@canterbury-cathedral.org](mailto:visits@canterbury-cathedral.org)