



# ROLE PROFILE

## Children's Church Volunteer

# Welcome from the Dean

**Thank you for your interest in volunteering at Canterbury Cathedral.**

It is an exciting time to join our Cathedral community. We recently became a formally registered charity with the Charity Commission; our new Strategic Plan to see the Cathedral's mission and ministry expand and develop over the next ten years has just launched; and we work with a new understanding of human connectedness and the need for kindness and care, particularly in the face of climate emergency and social and political instability.

We want Canterbury Cathedral to be a fully inclusive, accessible and safe place for all; offering a warm hospitality to everyone we encounter. We are committed to respectful pastoral ministry to all, and to the robust safeguarding and protection of children, young people, and vulnerable adults. Safeguarding is a core priority, and something that all of us are responsible for.

Today, our Cathedral community is drawn from local people and Christians from across the Diocese of Canterbury and the worldwide Anglican Communion, from visitors and tourists, from refugees and those cut off from society through exclusion, as well as thousands who join us online for worship. Here we are drawn together in faith and wonder. Like medieval pilgrims to Canterbury, we find the Cathedral to be a place of miracle and transformation where we encounter the presence of Jesus Christ.

It is a truly special opportunity and a rare privilege to be a part of our Cathedral community; sharing its history with others, supporting our ministry, and contributing to the ongoing story of this place. We hope that, like us, you will be inspired by both the heritage and the extraordinarily rich contemporary life of this place and will want to fully participate.



A handwritten signature in black ink, which reads 'David Monteith'. The signature is fluid and cursive, with a long horizontal line extending from the bottom of the 'h'.

*The Very Reverend Dr David Monteith,  
Dean of Canterbury*





# Our Story

**Founded by St Augustine in 597 AD, Canterbury Cathedral is a unique place of worship, a major pilgrimage destination, a masterpiece of art and architecture, and one of the UK's most-visited historic sites. Often referred to as 'England in stone', the Cathedral has been at the centre of momentous events and upheavals. It is the Mother Church of the worldwide Anglican Communion, seat of the Archbishop of Canterbury, UNESCO World Heritage Site, and resting place of royalty and saints.**

Our vision is to welcome everyone, to inspire and support them on their journey of faith, and to create a Cathedral community that is a sanctuary for all. Faithful to Christ the Good Shepherd, we aspire to embody the following behaviours in our community culture: Compassion, Collaboration, Commitment and Curiosity.

If you would like to be part of our community and volunteer with us, please consider the volunteering role below.

## **Volunteer Role:** Children's Church Volunteer

### **Role Description**

During term time, our Children's Church volunteers provided ministry to children on a Sunday morning during the Sunday morning Eucharist. Using a syllabus that follows the pattern of service within the Anglican Community, Sunday Church volunteers use storytelling, songs, games, craft and prayer to bring to life Bible stories and share worship with children from the age of 5 –11.

Please note that if you would like to volunteer in this role you will be asked to complete the Church of England basic and foundation Safeguarding courses and will need to complete an Enhanced DBS check.

**Canterbury Cathedral is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.**

All our post holders and volunteers are expected to share this commitment.



## Description of tasks and activities

### This role will involve:

- Leading Sunday Church on some occasions.
- Volunteering to a rota.
- Preparing a Sunday Church session using the syllabus and your own initiative.
- Support in preparing, running and tidying up of Children's Church.
- Supporting Children's Church to attend communion with the rest of the congregation.
- Sharing the Christian faith in a way that is age appropriate for children aged 5 – 11.
- Adhering to the Cathedral Behaviour Framework and Code of Conduct.
- Creating a welcoming environment for families.
- Support in creating a diverse and inclusive Cathedral where everyone is welcome.
- Support and embody the mission and values of the Cathedral.
- Attending training sessions, as required.
- Complying with the Church of England Safeguarding and GDPR policies.





## Skills

**If you have the following skills, then this role is for you.**

- A positive and friendly attitude.
- Able to follow instructions.
- Committed to the Anglican faith.
- Having the time commitment to be available for a rota system that will be at least one month in advance.
- Have experience in childcare, especially children aged between 5 and 11.
- Be able to be part of a team.
- Have the confidence to report any safeguarding concerns to the safeguarding lead.
- Good timekeeping and a strong commitment to honouring volunteer time slots.
- Enjoy interaction with people.
- Have a desire to support the mission of the Cathedral.
- Can stay calm in challenging situations.

## Training and Support

**The Cathedral will provide:**

- Full training for the role.
- GDPR training.
- Safeguarding training.
- Regular contact with your volunteer manager.
- A welcome pack that will include our strategy, volunteer handbook and other information.
- A safe environment to volunteer in.

## Benefits of volunteering

- The opportunity to develop new and existing skills and gain experience volunteering.
- A chance to meet new people and share your passion and skills with staff and other volunteers.
- Making an important contribution to the Cathedral, which is the mother church of the Anglican Communion.
- Share with visitors the faith and mission of the Cathedral.
- The satisfaction of knowing you are making an important contribution to the work of the Cathedral and supporting the Cathedral's strategy and mission.

- An employment reference.
- 20% discount in the Cathedral Shop, and 10% discount in the Cathedral Lodge Hotel.
- All volunteers can enjoy free Cathedral entry for themselves and immediate family (this applies to sightseeing entry only, and does not include ticketed/paid events).

## Dress Code

**All volunteers are required to wear/carry their Cathedral photo ID badge when on duty.**

## TERMS AND CONDITIONS

### Time Commitment / Duration

Though Sunday Church runs from 10.30 - 12.30, you will be expected to attend 30 minutes before and after to support with setting/tidying up. Please note: You will be expected to attend the Cathedral for communion with Children's Church around 11.45am. (There is no expectation that you take the communion).

### Training

Training needs are continuously assessed, and appropriate training is provided when needed. Please note that some training may take place at a different time than normal volunteering hours. You are required to attend any training sessions that are provided.

### Travel Expenses

As a volunteer we do not want you to be out of pocket, so we will pay travel expenses, subject to Cathedral terms and conditions. Please ask your volunteer manager for more information.

### Equality Statement

The Chapter of Canterbury recognises that discrimination and victimisation is unacceptable.

It is the aim of the organisation is to ensure that no volunteer applicant receives less favourable facilities or treatment (either directly or indirectly) in recruitment on grounds of age, disability, gender / gender reassignment, marriage / civil partnership, pregnancy / maternity, race, religion or belief, sex, or sexual orientation.

### Personal Data

Personal information is collected and processed for management and administrative use only and will be held in accordance with relevant data protection legislation (including GDPR and the Data Protection Act 2018) and the Cathedral's Data Protection Policy. Our Privacy Notice can be found on the Cathedral website ([www.canterbury-cathedral.org/privacy-policy](http://www.canterbury-cathedral.org/privacy-policy)).

Your acceptance of these terms and conditions gives your consent for your data to be processed.

If you have any queries about how we use your personal information, or wish to make a complaint, please contact the Data Protection Office ([dpo@canterbury-cathedral.org](mailto:dpo@canterbury-cathedral.org)).

**This role profile is provided to assist the post holder to know their principal duties.**

It may be amended from time to time by, or on behalf of, the Head of the Department.

**If you have any questions, please speak with your Volunteer Manager.**