

THE STATUTES

Office holders

The Archbishop

1. (1) The Archbishop has the principal seat and dignity in the Cathedral.
- (2) The Archbishop may, after consultation with the Dean and the Chapter, and subject to the following provisions, officiate in the Cathedral and use it in the Archbishop's work of teaching and mission, for consecrations, ordinations, confirmations, convocations, synods visitations and for other diocesan, provincial, national, and international occasions and purposes.
- (3) The Archbishop may—
 - (a) preside and preach at the principal service of Holy Communion in the Cathedral on Christmas Day and Easter Day;
 - (b) upon at least six months' notice to the Dean, preach at any occasion in the Cathedral when custom provides that there shall be a sermon.
 - (c) preach at or propose names of preachers at any of the services mentioned in paragraphs (2) or 3(a) above, for which the Dean will issue an invitation, and determine (after consultation with the Dean) the form and order of service and the object of the collection; and
 - (d) pronounce the blessing at any service in the Cathedral at which the Archbishop is present.
- (4) The Archbishop may, by instrument in writing under section 13 or 14 of the Dioceses, Pastoral and Mission Measure 2007, delegate any of his or her functions in relation to the Cathedral to the Bishop of Dover or another bishop.

The Dean

2. (1) The Dean is appointed by the Sovereign.
- (2) The Dean is the principal dignitary of the Cathedral, next after the Archbishop.
- (3) The Dean must be admitted to office and installed according to a rite approved by the Chapter.
- (4) The Dean must reside in the Cathedral's precincts in a suitable residence provided by the Chapter unless otherwise agreed by the Chapter and the Archbishop.
- (5) The Dean has the right to preach on at least one occasion each month and on all holy days if the Archbishop is not preaching with the exception of the principal service on Ascension Day as provided by Article 40(5) of these Statutes.
- (6) The Dean, together with the Chapter, is responsible for the safekeeping of the treasures, effects and muniments of the Cathedral.

Residentiary Canons

3. (1) The residentiary canons must undertake such duties in the Cathedral as are agreed by the Chapter in consultation with the Archbishop at the time of his or her appointment. These duties may be varied thereafter as the Chapter determines after consultation with the Archbishop.
- (2) The residentiary canons must be diligent in attendance at the daily services of the Cathedral and endeavour to strengthen the corporate life, work, and worship of the Cathedral and to promote its mission and ministry in the Diocese and in local and national civic life.
- (3) Each full-time residentiary canon must occupy a house provided by the Chapter unless the Chapter and the Archbishop agree that the residentiary canon may reside elsewhere.

The Chapter: general

Corporate and spiritual life

4. The Chapter shall endeavour to foster and to sustain its own corporate and spiritual life, in order that the Chapter can collectively, and each of its members individually may, be effective in their work of promoting the mission of the Cathedral Church in the Diocese and Province of Canterbury, the Church of England and the Anglican Communion.

The College of Canons

Proceedings

5. The College of Canons will meet when called together by the Dean at least twice a year for worship, study, reflection and to share in the life of the Cathedral.

Nominations Committee

Composition etc.

6. (1) The Nominations Committee must have at least five members.
- (2) It is for the Chapter to appoint the members of the Committee, at least one of whom must be a non-executive member of the Chapter.
- (3) It is for the Chapter to appoint the chair of the Committee; but that person may not be an executive member of the Chapter.
- (4) The Chapter may remove a member of the Committee from office if—
 - (a) a majority of members present and voting vote in favour of the removal; and
 - (b) the removal decision is accompanied by a written record of the Chapter's reasons for removing the member of the Committee
- (5) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for appointment as a member until at least two years have passed since the member last ceased to hold office as such.
- (6) A member of the Committee who was a member of the Chapter at the time of his or her appointment to the Committee vacates his or her membership of the Committee automatically and without execution of any instrument of resignation upon that person ceasing to be a member of the Chapter (but this shall not prevent that person's re-appointment as a member of the Committee).
- (7) A chief officer, the Dean and the senior non-executive member are entitled to attend the whole or part of any meeting of the Committee and are entitled to speak but not vote.

- (8) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the chair, and may not vote.

Functions

7. (1) The Nominations Committee must advise the Chapter on—
- (a) the recruitment of non-executive members,
 - (b) the recruitment of members of committees of the Chapter, and
 - (c) the training needs of members of the Chapter and its committees.
- (2) The Nominations Committee must—
- (a) keep under review the skills, knowledge, and experience of, and the diversity among, members of the Chapter, members of each committee (including the Nominations Committee itself) and members of each sub-committee and
 - (b) where, in light of a review under sub-paragraph (a), the Committee identifies areas where improvements are required, make recommendations to the Chapter on how to make those improvements.
- (3) The Nominations Committee must liaise and co-operate with each other committee and each sub-committee of the Chapter.
- (4) The Nominations Committee must recommend to the Archbishop candidates for the role of senior non-executive member.

Proceedings

8. (1) It is for either of the chief officers, at the request of the chair of the Nominations Committee, to convene a meeting of the Committee.
- (2) The Committee must meet at least twice each year.
- (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled to attend the meeting by virtue of Article 6(7) above, at least five working days before the date of the meeting.
- (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 6(8) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (5) Notice of a meeting of the Committee—
- (a) must specify when and where the meeting is to be held,
 - (b) must include an agenda for the meeting, and
 - (c) must, subject to paragraph (6), be accompanied by the relevant papers for the meeting.
- (6) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as reasonably practicable be given to each person to whom the notice was given.
- (7) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter. A member does not form part of the quorum in relation to an item of business if that member is precluded from forming part of the quorum by virtue of the Chapter's conflict of interest policy maintained under Article 8 of the Constitution.
- (8) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

Reporting

9. (1) A draft of the minutes of each meeting of the Nominations Committee must be circulated promptly to each member of the Committee for approval.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
 - (a) must be sent to every member of the Chapter,
 - (b) must be sent to the chief officers, and
 - (c) may be sent to such other persons as the Committee thinks appropriate.
- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

Terms of reference

10. The Chapter has the power under section 15(8) of the Measure to set terms of reference for the Nominations Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

Finance Committee

Composition etc.

11. (1) The Finance Committee must have at least five members.
- (2) It is for the Chapter to appoint the members of the Committee, at least one of whom must be a non-executive member of the Chapter, following consultation with the Nominations Committee.
- (3) It is for the Chapter to appoint the chair of the Committee; and that person must have recent and relevant financial experience and must be a non-executive member of the Chapter.
- (4) The Chapter may remove a member of the Committee from office if
 - (a) a majority of members present and voting vote in favour of the removal; and
 - (b) the removal decision is accompanied by a written record of the Chapter's reasons for removing the member of the Committee.
- (5) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for appointment as a member, until at least two years have passed since the member last ceased to hold office as such.
- (6) A member of the Committee who was a member of the Chapter at the time of his or her appointment to the Committee vacates his or her membership of the Committee automatically and without execution of any instrument of resignation upon that person ceasing to be a member of the Chapter (but this shall not prevent that person's re-appointment as a member of the Committee).
- (7) The Dean is not entitled to be a member of the Committee but is entitled to attend the whole or part of a meeting of the Committee; and at any meeting which the Dean attends, he or she may speak but may not vote.
- (8) The chief officers must each attend each meeting of the Committee unless the Committee considers that there are circumstances which justify excluding or excusing either or both of the chief officers from the whole or part of the meeting; and a chief officer, when attending the whole or part of a meeting of the Committee, may speak but not vote.

- (9) If, at the invitation of the Committee, any member of the Chapter who is not a member of the committee attends the whole or part of a meeting of the Committee, the person may speak but not vote.
- (10) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the chair, and may not vote.

Functions

12. (1) The Finance Committee must keep under review the activities and management of the Cathedral in relation to such matters as the Chapter specifies in terms of reference for the Committee.
- (2) Section 16(8) of the Measure requires the Chapter, in providing the terms of reference referred to in paragraph (1), to have due regard to any guidance issued by the Church Commissioners on the responsibilities of a Finance Committee.

Proceedings

13. (1) It is for either of the chief officers, at the request of the chair of the Finance Committee, to convene a meeting of the Committee.
- (2) The Committee must meet at least four times each year.
- (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled or invited to attend the meeting by virtue of Article 11(7), (8) or (9) above, at least five working days before the date of the meeting.
- (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 11(10) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (5) Notice of a meeting of the Committee—
 - (a) must specify when and where the meeting is to be held,
 - (b) must include an agenda for the meeting, and
 - (c) must be accompanied by the relevant papers for the meeting.
- (6) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
- (7) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter. A member does not form part of the quorum in relation to an item of business if that member is precluded from forming part of the quorum by virtue of the Chapter's conflict of interest policy maintained under Article 8 of the Constitution.
- (8) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

Reporting

14. (1) A draft of the minutes of each meeting of the Finance Committee must be circulated promptly to each member of the Committee.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
 - (a) must be sent to every member of the Chapter.
 - (b) must be sent to the chief officers, and
 - (c) may be sent to such other persons as the Committee thinks appropriate.

- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

Terms of reference

15. The Chapter has the power under section 16(11) of the Measure to set terms of reference for the Finance Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

Audit and Risk Committee

Composition etc.

16. (1) The Audit and Risk Committee must have at least five members.
- (2) It is for the Chapter to appoint the members of the Committee, at least one of whom must be a non-executive member, following consultation with the Nominations Committee.
- (3) It is for the Chapter to appoint the chair of the Committee; and that person must have recent and relevant financial experience and must not be a member of the Chapter.
- (4) The Chapter may remove a member of the Committee from office if—
 - (a) a majority of members present and voting vote in favour of the removal; and
 - (b) the removal decision is accompanied by a written record of the Chapter's reasons for removing the member of the Committee.
- (5) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for appointment as a member, until at least two years have passed since the member last ceased to hold office as such.
- (6) A member of the Committee who was a member of the Chapter at the time of his or her appointment to the Committee vacates his or her membership of the Committee automatically and without execution of any instrument of resignation upon that person ceasing to be a member of the Chapter (but this shall not prevent that person's re-appointment as a member of the Committee).
- (7) The Dean is not entitled to be a member of the Committee but is entitled to attend the whole or part of any meeting of the Committee; and at any meeting which the Dean attends, he or she may speak but may not vote.
- (8) The Chair may invite either or both chief officers to attend the whole or part of each meeting of the Committee; and a chief officer, when attending the whole or part of a meeting of the Committee, may speak but not vote.
- (9) If, at the invitation of the Committee, any member of the Chapter who is not a member of the Committee attends the whole or part of a meeting of the Committee, the person may speak but not vote.
- (10) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the Chair, and may not vote.

Functions

17. The Audit and Risk Committee must keep under review the activities and management of the Cathedral in relation to such matters as the Chapter specifies in terms of reference for the Committee.

Proceedings

18. (1) It is for either of the chief officers, at the request of the chair of the Audit and Risk Committee, to convene a meeting of the Committee.
- (2) The Committee must meet at least twice each year.
- (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled or invited to attend the meeting by virtue of Article 16(7), (8) or (9) above, at least five working days before the date of the meeting.
- (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 16(10) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (5) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
- (6) Notice of a meeting of the Committee—
- (a) must specify when and where the meeting is to be held,
 - (b) must include an agenda for the meeting, and
 - (c) must be accompanied by the relevant papers for the meeting.
- (7) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
- (8) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter. A member does not form part of the quorum in relation to an item of business if that member is precluded from forming part of the quorum by virtue of the Chapter's conflict of interest policy maintained under Article 8 of the Constitution.
- (9) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

Reporting

19. (1) A draft of the minutes of each meeting of the Audit and Risk Committee must be circulated promptly to each member of the Committee.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
- (a) must be sent to every member of the Chapter, and
 - (b) must be sent to the chief officers
 - (c) may be sent to such other persons as the Committee thinks appropriate.
- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

Terms of reference

20. The Chapter has the power under section 16(11) of the Measure to set terms of reference for the Audit and Risk Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

Other committees and sub-committees

Committees: composition etc.

21. (1) A committee of the Chapter established under the Constitution must have at least three members.
- (2) It is for the Chapter to appoint the members of the committee, at least one of whom must be a member of the Chapter, following consultation with the Nominations Committee.
- (3) It is for the Chapter to appoint the chair of the committee; and that person may, but need not, be a member of the Chapter.
- (4) The Chapter may remove a member of the committee from office if—
- (a) a majority of members present and voting vote in favour of the removal; and
- (b) the removal decision is accompanied by a written record of the Chapter's reasons for removing the member of the committee
- (5) A member of the committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for election, or for appointment or co-option as a member, until at least two years has passed since the member last ceased to hold office as such.
- (6) If, at the invitation of the committee, a chief officer or any member of the Chapter attends the whole or part of a meeting of the committee, the person may speak but not vote.
- (7) If, at the invitation of the committee, any other person attends the whole or part of a meeting of the committee, the person may speak, but only at the discretion of the Chair, and may not vote.

Sub-committees: composition

22. (1) A sub-committee established under the Constitution must have at least three members.
- (2) It is for the committee under which the sub-committee sits to appoint the members of the sub-committee, following consultation with the Nominations Committee and with the approval of the Chapter.
- (3) It is for the Chapter to appoint the chair of the sub-committee.
- (4) The chair OR At least one member of the sub-committee must be a member of the committee under which the sub-committee sits.
- (5) The Chapter may remove a member of the sub-committee from office if—
- (a) a majority of members present and voting vote in favour of the removal; and
- (b) the removal decision is accompanied by a written record of the Chapter's reasons for removing the member of the sub-committee.
- (6) A member of the sub-committee who was a member of the Chapter at the time of his or her appointment to the sub-committee vacates his or her membership of the sub-committee automatically and without execution of any instrument of resignation upon that person ceasing to be a member of the Chapter (but this shall not prevent that person's re-appointment as a member of the sub-committee).

- (7) A member of the sub-committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for election, or for appointment or co-option as a member, until at least two years has passed since the member last ceased to hold office as such.
- (8) If, at the invitation of the sub-committee, a chief officer or any member of the Chapter attends the whole or part of a meeting of the sub-committee, the person may speak but not vote.
- (9) If, at the invitation of the sub-committee, any other person attends the whole or part of a meeting of the sub-committee, the person may speak, but only at the discretion of the Chair, and may not vote

Functions

23. The functions of each committee or sub-committee established under the Constitution are set out in the terms of reference for that committee or sub-committee.

Proceedings

24.
 - (1) It is for the chief officers, at the request of the chair of a committee or sub-committee established under the Constitution, to convene a meeting of the committee or sub-committee.
 - (2) Notice of a meeting of the committee or sub-committee must, unless otherwise agreed, be given to each of its members, and to each person entitled or invited to attend the meeting by virtue of Article 21(7) or (8) or 22(8) above, at least five working days before the date of the meeting.
 - (3) In the case of each person invited to attend a meeting of the committee by virtue of Article 21(9) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
 - (4) Notice of a meeting of the committee or sub-committee—
 - (a) must specify when and where the meeting is to be held,
 - (b) must include an agenda for the meeting, and
 - (c) must be accompanied by the relevant papers for the meeting.
 - (5) In so far as it is not reasonably practicable for the relevant papers for a meeting of the committee or sub-committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
 - (6) The quorum for a meeting of the committee or sub-committee is three members. A member does not form part of the quorum in relation to an item of business if that member is precluded from forming part of the quorum by virtue of the Chapter's conflict of interest policy maintained under Article 8 of the Constitution.
 - (7) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the committee or sub-committee as they apply to a meeting of the Chapter.

Reporting

25. (1) The terms of reference of a committee or sub-committee established under the Constitution make provision as to the reporting of proceedings of its meetings to the Chapter.
- (2) A draft of the minutes of each meeting of the committee or sub-committee must be circulated promptly to each of its members for approval,
- (3) Once the minutes of a meeting are approved, the minutes—
- (a) must be sent to every member of the Chapter and the chief officers, and
 - (b) may be sent to such other persons as the committee or sub-committee thinks appropriate.

Terms of reference

26. The Chapter has the power under section 17(6) of the Measure to set terms of reference for each committee or sub-committee established under the Constitution in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

Senior Management

Chief officers

27. (1) The functions of the chief officers are set out in each chief officer's instrument of appointment and role description and in the Chapter's schemes of delegation which the Chapter may from time to time amend.
- (2) The Receiver General (Chief Operating Officer) is the 'administrator of the cathedral' for the purposes of the Care of Cathedrals Measure 2011.

Establishment of management group

28. There is to be a group called the Senior Leadership Team, concerned with the management of the Cathedral.

Membership of group

29. The members of the Senior Leadership Team are—
- (a) the Dean,
 - (b) each residentiary canon with responsibility for a department of the Cathedral or for part of its operations.
 - (c) the chief officers, and
 - (d) such other members of staff (whether lay or clergy) as the Chapter considers appropriate.

Functions of group

30. (1) The Senior Leadership Team is responsible to the Chapter for the day-to-day operational management of the Cathedral and undertakes such roles and duties as are delegated to it in the Chapter's schemes of delegation.

Proceedings of group

31. (1) The Senior Leadership Team must meet at least eleven times a year.
- (2) Terms of reference set by the Chapter make further provision for the proceedings of the Senior Leadership Team.

Accountability of group

32. (1) The Senior Leadership Team is accountable to the Chapter for the executive management and administration of the Cathedral and is responsible for formulating strategies, plans and budgets for approval by the Chapter.
- (2) The Senior Leadership Team must submit a written report of its proceedings to each meeting of the Chapter at least five working days in advance of the meeting.

Committees of group

33. (1) The Senior Leadership Team may establish one or more committees for dealing with matters relating to the day to day running of the Cathedral.
- (2) In the case of each committee established under this Article, the Senior Leadership Team must specify in writing the matters which come within the committee's remit.
- (3) The Senior Leadership Team must appoint the members of each committee so established.
- (4) The chair of each committee so established must be a member of the Senior Leadership Team; but subject to that, the membership of the committee need not include a member of staff or a member of the Chapter.
- (5) Each committee so established must report to the Senior Leadership Team in accordance with such requirements as the Senior Leadership Team may specify in writing.
- (6) Each committee so established may regulate its own procedure, subject to such rules as the Senior Leadership Team may specify in writing.

Dignities

Vice Dean

34. (1) After consultation with the Dean and the Chapter, the Archbishop may appoint a residentiary canon as a Vice Dean for a defined term of office.
- (2) The Vice Dean will exercise functions on behalf of the Dean as requested to do so by the Dean and may, in consultation with the Chapter, be designated particular responsibilities in relation to the work of the Chapter.
- (3) Paragraphs (1) and (2) above are without prejudice to the rights and duties of the Archbishop in connection with the appointment of an interim dean and are subject to the rights and powers of the Canon in Residence.

Six Preachers

35. (1) The Archbishop, after consultation with the Dean, may appoint up to six preachers in the Cathedral from among persons who have demonstrated outstanding qualities as preachers
- (2) Such preachers are known as 'Six Preachers' and are appointed for a term specified in the instrument appointing him or her which must not exceed five years.

- (3) A Six Preacher vacates office automatically upon the expiration of his or her specified term of office save that the Archbishop by instrument in writing may extend that person's appointment for one further term of up to five years after consultation with the Dean.
- (4) A Six Preacher is not by virtue of that title a canon for the purposes of the Measure nor a member of the College of Canons.

Minor Canons

36. (1) The Archbishop, in consultation with the Dean and the Chapter may appoint as many persons as the Chapter determines to the remunerated office of Minor Canon, and those persons must be of good character and musical ability.
- (2) The Archbishop may appoint as many unremunerated Minor Canons (known as "Honorary Minor Canons") as the Chapter determines.
- (3) A Minor Canon or an Honorary Minor Canon holds office for such period as the Archbishop and the Chapter determines in the instrument appointing him or her and vacates office automatically at the end of his or her term of office.
- (4) A Minor Canon or an Honorary Minor Canon constitutes a dignity in the Cathedral but not an office and the holder is not by virtue of that title a canon for the purposes of the Measure nor a member of the College of Canons.
- (5) At the request of the Canon in Residence, a Minor Canon or Honorary Minor Canon must sing service in the absence of the Precentor, subject to his or her being available on the day which he or she is expected to sing.
- (6) A Minor Canon or Honorary Minor Canon performs all such duties in the Cathedral as the Chapter may from time to time direct, subject to the terms of his or her appointment.

Canons Emeriti

37. The Archbishop may confer upon a dean or canon who vacates office the title, as the case may be, of Dean Emeritus, Honorary Canon Emeritus or Honorary Lay Canon Emeritus. Such persons are not by virtue of their title a canon for the purposes of the Measure nor a member of the College of Canons.

Other dignities

38. (1) The Archbishop may, after consultation with the Chapter, confer upon a residentiary canon a title or dignity, including, but not limited to Librarian, Missioner, Precentor and Treasurer. The particular duties of the holder of such a dignity are determined by the Chapter in consultation with the Archbishop.
- (2) The Chapter may confer upon a non-executive member of the Chapter with recent financial experience the title of Seneschal.

Residence

Residence for residentiary canons

39. (1) Residentiary canons are required to be in residence at the Cathedral in accordance with a schedule determined by the Dean.
- (2) During his or her periods of residence, a residentiary canon is known as the “Canon in Residence” and he or she must assume such pastoral and worship responsibilities as may be determined from time to time by the Dean in consultation with the Chapter.
- (3) If the Canon in Residence is absent, the senior residentiary canon who is present will assume his or her responsibilities during such period of absence.
- (4) The Canon in Residence shall attend and preside at Morning Prayer and be present at Evening Prayer in the Cathedral daily during the periods of his or her residence. If prevented by sufficient reason from attendance, he or she must provide a deputy who must in the first instance be a residentiary canon. If this is not possible, the replacement may be a Minor or an Honorary Canon or other member of the College of Canons in Holy Orders or another minister who holds an appropriate licence or permission to officiate.
- (5) The Canon in Residence is responsible for preaching or appointing a preacher at services during the period of his or her residence, subject to the approval of the Dean and the rights of the Archbishop, the Dean and the Archdeacon of Canterbury to preach or appoint a preacher provided for in Articles 1(3)(c), 2(5), 40(5) and 40(6) of these Statutes.
- (6) In the temporary absence of the Dean and of any person appointed as a Vice Dean, the Canon in Residence will have precedence before the other residentiary canons and will exercise and perform the functions of the Dean as provided for in Article 18(2) of the Constitution.

Worship

Divine Service and preaching

40. (1) The Dean and the residentiary canons must provide that morning and evening prayer is said or sung daily, and the holy Eucharist celebrated according to the rites and ceremonies of the Church of England.
- (2) The Dean must ensure that the services provided for in paragraph 1 above are duly conducted, and that all the ministers of the Cathedral are suitably attired.
- (3) On special days, known as Dies Precum Extra Ordinem, namely Christmas Day, the Naming and Circumcision of Jesus, the Epiphany of our Lord, the Presentation of Christ in the Temple, Easter Day, Ascension Day, Pentecost, All Saints Day and the King’s Accession, the service shall be sung or read, unless the Dean otherwise directs, either by the Dean or by one or more of the residentiary canons according to the ancient custom of the Cathedral.
- (4) The Dean, or a residentiary canon if the Dean so delegates, is responsible for inviting all preachers to preach at the Cathedral.
- (5) The Archdeacon of Canterbury must preach at the principal service on Ascension Day or appoint a preacher approved by the Dean.
- (6) On other occasions where there is to be a sermon the Dean shall appoint the preacher, save on occasions where the Archbishop appoints the preacher under the provisions of Article 2 of these Statutes.

Order of precedence

- 41.** (1) The order of precedence in processions at services held in the Cathedral is as follows:
1. The Archbishop, or where the Archbishop is represented by another bishop, that bishop,
 2. The Dean
 3. The Residentiary Canons
 4. Other members of the Chapter
 5. The Receiver General (Chief Operating Officer)
 6. Bishops Suffragan, Assistant Bishops and Archdeacons
 7. Members of the College of Canons
 8. Six Preachers
 9. Office Holders as determined from time to time by the Chapter
 10. Civic Dignitaries
 11. The Head and Senior Deputy Head of The King's School
- (2) At events at which the Archbishop or a bishop representing the Archbishop are present the Archbishop may be attended by one or more suffragan bishops, assistant bishops, archdeacons, diocesan officers or chaplains who will be accorded suitable precedence as determined by the Dean.
- (3) At diocesan services and events, the Dean must provide for diocesan officers, officers of the Diocesan Synod, area deans and lay chairs and any other such persons to process with suitable precedence.
- (4) The Dean will settle any questions concerning precedence in the Cathedral-

Music and Choir

- 42.** (1) The Chapter must appoint a Director of Music in accordance with Article 27 of the Constitution whose duties will be specified in his or her role description as may be amended from time to time.
- (2) The Chapter may appoint other musicians to assist the Director of Music and may ascribe titles to these posts. The Director of Music may, with the consent of the Chapter, delegate functions to these musicians or other assistants for the better functioning of the musical life of the Cathedral.
- (3) The Chapter must appoint adult singers, known as Lay Clerks, as members of the Cathedral Choir on such terms and conditions as it determines.
- (4) Choristers, both boys and girls, will be selected by the Director of Music and admitted as Probationers in the first instance. It is for the Chapter to determine the number of boy and girl Choristers and Probationers, their age of admission and tenure.
- (5) The terms of each Probationer's service will be governed by an agreement with the Chapter signed by the parents or guardians of each Probationer at the time of admission. The Choristers and Probationers will report to the Director of Music during the performance of their duties in the Cathedral.
- (6) The Chapter may, after consultation with the Director of Music, award choral scholarships. The number and conditions of such scholarships are determined by the Chapter.

Miscellaneous

Execution of documents

43. (1) A document which is not required to be executed by the application of the Chapter's seal is validly executed by the Chapter if it is signed on behalf of the Chapter by two authorised persons being either two members of the Chapter or one member of the Chapter and one chief officer.

Power to establish subsidiaries.

44. (1) The Chapter may, for the purpose of securing the good government of the Cathedral, establish subsidiary companies.
- (2) The Chapter may itself become a member of a company established under this Article.
- (3) In this Article, "company" includes any body corporate.

Library and Archives

45. (1) The Chapter must maintain a Library and Archives for purposes including the promotion of sacred learning.
- (2) The Chapter must make appropriate provision for the direction and oversight of the Library and Archives and for the care and conservation of the historic and working collections of the Cathedral.
- (3) The Chapter may enter into agreements for the better maintenance of the Library and Archives with experts and external institutions.

Archaeologist

46. Section 23(2) of the Care of Cathedrals Measure 2011 requires the Chapter to appoint a cathedral archaeologist.

Patronage

47. The power of presentation or nomination to a benefice in the patronage of the Cathedral is exercisable by the Chapter.

Amendments to Statutes

Amendments

48. The procedure for making amendments to these Statutes is set out in sections 31 to 34 of the Measure.

Interpretation

Interpretation

- 50.** (1) In these Statutes—
- “the Archbishop” means the Archbishop of Canterbury (but see paragraph (2));
- “the Cathedral” means the Cathedral and Metropolitan Church of Christ in Canterbury;
- “the Constitution” means the constitution of the Chapter adopted pursuant to the Measure and as revised from time to time.
- “electronic means” has the meaning given to it in section 1168 of the Companies Act 2006;
- “the Measure” means the Cathedrals Measure 2021;
- “working day” means a day which is not a Saturday or Sunday, Christmas Day, Good Friday or a bank holiday in England under the Banking and Financial Dealings Act 1971;
- (2) Where the functions of the Archbishop are being exercised by another bishop in accordance with the provisions of Article 1(4) of the Statutes, the references in these Statutes to the Archbishop are to be read as references to that other bishop.
- (3) A reference in these Statutes to a provision of the Measure is to be read as a reference to that provision as for the time being amended, extended, or applied by or under any other Measure.
- (4) Subject to that, the Interpretation Act 1978 applies to these Statutes.

Revocation

Revocation

- 51.** The Statutes of the Cathedral made on 6 October 2002 cease to have effect.