



# CANTERBURY cathedral

## B O O K I N G F O R M

Please complete and return this form to: [Visits@canterbury-cathedral.org](mailto:Visits@canterbury-cathedral.org)

### About you:

**Date of Visit:**

**Time:**

Company / Organisation:

Contact Person:

Address:

Postcode:

Country:

Telephone No:

E-mail:

Name of Group:

Name of Group Leader:

Mobile No:

### Numbers in group:

Adults

Tour Manager / Group Leader

Students 18-24 years

Students < 18 / Children

**Total**

### I'd like to book:

Entrance Only

Guided Tour: Inside Story

Guided Tour: A Walk with  
British Royalty

Guided Tour: Through the  
Stained Glass Window

Evening Private Guided Tour\*

UNESCO 3 Sites Tour\*  
Max10.

Herb Garden Experience\*  
Max 20.

Archives and Library Tour\*  
Max 30.

Multi Media Guide\*

Guided Tour  
App\*\*

Christmas at the Cathedral Talk  
Max 45.

### Note

For Guided Tour, Evening Private Guided Tour, Multi-media Guide or Audio-Visual Presentation, please indicate your preferred language.

\*These particular tours are subject to availability. Please enquire with the Visits Office for more information.

\*\* The Guided tour app is downloaded to each visitor's mobile phone. We request that customers' own headphones are used when listening to the tour.

Please ask for more information on our group refreshment packages.

## The Small Print...

### **Group Sizes and Discounts**

To benefit from pre-booked group rates, a minimum of 10 people is required.

There are no maximum numbers for 'Entrance Only' visits and for most guided tours. Some tour options have limited numbers, as outlined on our booking form.

Your tour leader and driver will be entitled to free admission.

### **What happens next?**

On receipt of your booking form we will book your visit and email a confirmation to you. Please check your booking confirmation carefully.

Full terms and conditions will be sent with your booking confirmation.

Please note that bookings for guided tours are only confirmed once a tour guide has been secured for your group.

Please contact us to confirm final numbers for your visit no later than 48 before your visit date.

### **Payment**

Payment in advance via BACs is preferred. Please contact us to request our bank details if you wish to pay by BACs. Please only pay for your visit once final numbers have been confirmed as refunds cannot be issued, and ensure that payment reaches our account 48 hours before your visit. Please contact us to advise that payment has been made.

With prior agreement you can also pay on arrival at our Welcome Centre on the day of your visit (please note that some tour elements require a deposit to be made to confirm your booking).

### **Credit Accounts**

Subject to successful credit checks, we can set up credit account facilities, enabling you to use a Travel Trade voucher on entry and be invoiced post visit. Please contact us for an account application form.

### **Cancellations**

You may cancel your booking up to 48 hours prior to arrival. If you have booked to visit the Cathedral on a Saturday, Sunday or Monday, you must inform the Visits Team by 3pm on the Friday prior to your visit at the latest.

### **Small Groups**

Private Guided Tours are available to groups of fewer than 10 people and are subject to a minimum fee.

FIT rates for tour operators are available on request.

### **Bespoke elements**

Packages and tours can be tailor-made to your specific interests, from exploring our Archives and Library to delving deeper into our stained glass and stone masons' work on site.

### **School Groups**

Looking to bring a school to visit the Cathedral? Visits by primary, secondary and overseas schools are organised by our Schools Office who can advise on learning activities, use of our School Lunch Room and pre-visit learning resources.

Please contact them for more information: [Schools@canterbury-cathedral.org](mailto:Schools@canterbury-cathedral.org) or call +44 (0)1227 865262.

### **Familiarisation Visits**

A free familiarisation visit for up to two representatives can be arranged on request during weekdays only. Please contact the Group Sales Manager.

### **Promotional materials**

Written copy, promotional materials and images are available on request from the Group Sales Manager.

### **More information**

Our full Groups Brochure is available on request.

Full details of our available group options are available on our website at [canterbury-cathedral.org/visit/groupvisits](http://canterbury-cathedral.org/visit/groupvisits)

To discuss any requirements or questions you might have please contact the Groups Sales Manager: [melodie.robson@canterbury-cathedral.org](mailto:melodie.robson@canterbury-cathedral.org)

*We look forward to welcoming you to Canterbury Cathedral*